

SUBJECT: JOB DESCRIPTION – REGION PRESIDENT

EFFECTIVE DATE: 8/2007

DATES REVIEWED: 2011

DATES REVISED: 7/2016

OVERALL GOAL

The Region President is the lead steward and mentor for their region.

ACCOUNTABILITY

The Region President reports to the Board of Directors and serves the regional membership.

OBLIGATIONS

- Chair and facilitator of all functions, which includes social, educational and business meetings;
- Identify individuals to serve regional positions and committees based on need;
- Identify and mentor individuals for succession.

DUTIES

- Conduct regular business meetings through all areas of region;
- At minimum, (1) social events and (2) half day education events each year;
- Regular with Vice President on Regional Affairs.

ESTIMATED TIME COMMITMENT

- Estimated time commitment: 4-8 hours/month;
- Moderate amount of in region travel; Small amount of instate travel including overnight stays of up to 3 days at a time;
- Busiest time period: Throughout the year.

MINIMUM POSITION REQUIREMENTS

- Meets requirement of Board of Directors Member;
- Qualifications: Well versed in CSRC Operations, Robert's Rules of Order, Professionalism & Professional Communication, Etiquette, and Professional Ethics;
- Experience: CSRC Region level experience.

METRICS

- Membership increase 5% annually;
- Activity in 75% quadrants of region;
- Maintains activities within budget.